



Career Opportunity

United States District Court
Southern District of Texas

Position: Systems Administrator/Database Administrator/Business Analyst
Location: Houston, Texas
Closing Date: Until Filled
Salary Range: \$51,781 - \$100,885 (CL27-28)
*Salary commensurate with experience

Position Overview

The Systems Administrator/DBA performs a variety of system administration functions as required by project and daily demands. Duties include (but are not limited to): backups, DBA, performance monitoring, enterprise application management and administration (e.g., application security, upgrades with change control, disaster planning), and general systems administration of Linux and Windows. Applications supported by the incumbent will include a nationally-supported web-based client management system (Bankruptcy and/or District CM/ECF).

The incumbent will also be required to attain and retain a thorough working knowledge of the court procedures, processes, and policies supported by court applications and databases. The incumbent must be able to communicate effectively with management, judicial officers, their staff as well as all staff within the probation office, pretrial office, clerk's office and support staff at Systems Deployment and Support Division (SDSD).

Qualifications

- BS degree in CS, MIS, Math, or related field is required.
- Five years of Systems Administrator/DBA experience preferred.
- Data Quality Analyst experience preferred.
- Experience with multiple database vendors preferred.
- Experience with District CM/ECF administration and configuration management preferred.
- Informix, Oracle or Microsoft SQL certifications preferred.
- Experience with Adobe LiveCycle, and Crystal Report writing preferred.
- Demonstrated ability to identify, diagnose and resolve complex problems.
- Demonstrated ability to work on a team and communicate effectively.
- Experience working with SQL databases writing complex SQL statements.
- DBA/SysAdmin experience with enterprise web applications.
- Able to work outside of scheduled hours and resolve technical issues quickly.
- Must have a working knowledge of Unix, Linux and Windows systems.

Benefits

Benefits include participation in the retirement system, thrift savings plan with matching contributions, health/medical plans, Section 125 Flexible Benefit Plans, life insurance, long term care and long term disability insurance, 10 annual holidays, annual and sick leave accrual plans.

Application Process

To be considered for this position, please submit a completed employment application, resume and cover letter (preferably in one PDF attachment) noting the position number, explaining why you are interested in the position and detailing your relevant training and experience via email to employment@txs.uscourts.gov. An employment application may be obtained from our website at www.txs.uscourts.gov/jobs. If you have difficulty submitting your application or retrieving the application, please call 713-250-5508.

Internal applicants may apply by submitting the same information as requested above to Human Resources with a copy to your immediate supervisor.

The Court reserves the right to withdraw this announcement without prior notice. Applicants may be considered for similar future opportunities. Applicants may be asked to take a proficiency test. The final candidate will be subject to a background check, credit check and/or records check with law enforcement agencies. Positions in the United States Courts are excepted appointments. Employees are not under the Civil Service System and are “at will” employees.

Equal Opportunity Employer